



ROYAL GOVERNMENT OF BHUTAN  
MINISTRY OF AGRICULTURE & FORESTS

TENDER DOCUMENT FOR THE SUPPLY  
OF

**“STATIONERIES, FIELD SUPPLIES, PRINTER CARTRIDGES/PHOTOCOPY  
TONERS & COMPUTER ACCESSORIES, EXTENSION KITS & VEHICLE  
SPARE PARTS / REPAIR & MAINTENANCE”**

OFFICE OF THE PROGRAM DIRECTOR  
RNR-RDC, BAJOTHANG  
WANGDUEPHODRANG

FINANCIAL YEAR 2010-2011

## CHECK LIST

1. Terms and conditions
2. Valid license/ Tax Clearance Certificate
3. Other relevant documents
4. Earnest money
5. Cost of Tender : Nu. 100/= Non-refundable (If bought from the office OR download from the website [www.rcbajo.gov.bt](http://www.rcbajo.gov.bt) for free)
6. Quotation rate column should be checked Before submission

Note: The Tender documents will not be accepted if any of the above documents are missing

### **Terms and conditions**

1. The RDC Bajo tender committee (TC) shall not be bound to accept the lowest or any particular tender. It shall have the right to reject in part or in whole if any or all tenders without assigning any reason.
2. The tender document can be obtained from the administrative & finance Section, RNR RDC, Bajo, W Phodrang during working hours or can be downloaded from the centre's website at [www.rcbajo.gov.bt](http://www.rcbajo.gov.bt) from **21 June 2010 to 10 July 2010**.
3. Sealed quotations should be filled with the firm's quotation form and addressed to the Program Director, RNR RDC, Bajo, Wangduephodrang.
4. Rates of those materials should be quoted which could be supplied by your firm only. Quality and originality/genuineness of the materials will be the primary criteria for award of the supply order.
5. The quotation/s should reach RNR RDC, Bajo **on or before 10 July 2010 at 2 PM**, and shall be opened at 2.30 PM on the **same day**.
6. The sample of Uniform material for both staff and essential service personnel (ESP) should accompany the bid.
7. An Earnest Money deposit (EMD) of **Nu. 5000/- (Ngultrums five thousand)** only in draft drawn in favor of the **Program Director, RNR RDC, Bajo**, should accompany the bid.
8. The rate/s should be inclusive of all taxes and delivery at RNR RDCBajo, Wangduephodrang.
9. The rate/s should be valid for the period **up to 30 June 2011**.
10. Any material/s not conforming to the specifications shall be rejected by the TC and will be returned at the suppliers' cost.
11. EMD will be forfeited, incase the bidder cannot supply the material at the quoted rate.
12. Sealed quotation should enclose the **BIC code No.**, a copy of **valid Trade license** and **Tax clearance Certificate** as per the tender procedure.
13. The Purchaser reserves the right in all respects.
14. In the event of dispute over the issue not covered by the above terms & conditions, the financial manual of the "goods procurement" shall be referred to and its content with regard to the situation will be considered final and binding.
15. The decision of the tender Committee is final and binding.

## Stationeries

Sl. No.	Particulars	Rate (Nu.)
1	Photo copy paper A4 / MX-5 Xerox	
2	Photo copy Paper A3 Mdi/ MX-75 Xerox	
3	Photo copy Paper A4 different color	
4	Flat file Ambassador Supreme	
5	Arch file Ambassador Supreme	
6	Plastic folder pocket type best quality	
7	Ring Binder file small/ Medium / Big	
7	Envelop different sizes and color	
8	Envelop A3 / A4 size	
9	Register L/ Binding	
	Register R/ Binding	
10	Flip chat	
11	Spiral Note Big	
	Spiral Note Medium /Small	
12	Post it Pad big/Medium /Small	
13	Alpin	
14	Gem's clip	
15	Paper tray single	
	Paper tray double	
	Paper tray triple	
16	Waste Paper Basket Big/Medium/Small	
17	Stapler Machine 24/6 No.10	
18	Stapler Machine Heavy duty	
19	Dot pen Mitsubishi	
20	Scissors big/ Small 8" & 7 1/2 "	
21	Pilot pen	
22	Masking Tape 2" 1"	
23	Cello Tape 2" 1"	
24	Sparco Tape	
25	Carbon Paper	
26	Correcting Fluid	
27	Stamp Pad Big / Small	
28	Spiral Binder per mm	
29	Room Heater double Rod (Bajaj)	
	Room Heater Blower	
30	Voltage Stablizer 1 Kv & 2 KV	
31	Glue stick big / Small	
32	Pad Lock 3 keys big/Medium/Small	
33	Transparency sheet Hp	
34	Permanent Marker pen Snowman	
35	Board Marker pen	

TENDER DOCUMENT FOR SUPPLY OF "STATIONERIES, FIELD SUPPLIES, PRINTER CARTRIDGES, PHOTOCOPY TONERS & COMPUTER ACCESSORIES, EXTENSION KITS, VEHICLE SPARE PARTS/REPAIR & MAINTENANCE" TO RDC BAJO

<b>Sl. No.</b>	<b>Particulars</b>	<b>Rate (Nu.)</b>
36	Paper Weight	
37	Stapler pin 24/6 No. 10	
38	Clip Board	
39	High lighter pen per set	
40	Calculator casio 12 digits HL- 122L	
41	Calculator scientific FX-82 with A to Z	
42	Thumb pin big / Small	
43	Punching Machine big /Small	
44	Punching Machine Heavy duty	
45	Battery pencil	
46	OHP pen	
47	Chat paper thick	
48	Plastic scale 12"	
	Plastic scale 18"	
	Plastic scale 24"	
	Metal Scale 12"	
	Metal Scale 18"	
	Metal Scale 24"	

## Field Supplies

Sl no	Particulars	Rate (Nu.)
1	Tarpaulin TATA 18 x 24 (OG)	
	TATA 18 x 15	
	TATA 15 x 12	
	TATA 12 X 9	
	Tarpaulin TATA 18 x 24 ( khaki)	
	18 x 16	
	15 x 12	
	12 x 9	
2	Tarpaulin Plastic 18 x 24	
	15 X 18	
	15 X 12	
	12 X 9	
3	Nylon Rope different sizes (per Kg)	
4	Jute Gunny Bag 100 (Kgs) each	
	Jute gunny bag 50 (Kgs) each	
5	Plastic gunny bag 100 Kgs each	
	Plastic gunny bag 50 kgs each	
6	Cloth bag 10 Kgs each	
	Cloth Bag 5 kg each	
	Harvesting bag 5-7-kg capacity	
7	Plastic Bucket with led 20 litrs	
	10 litrs	
	15 litrs	
8	GI Bucket 10 litrs	
	20 litrs	
	22 litrs	
	15 litrs.	
9	Fruit Packing Tray each	
10	Plastic tube best ( Black) per kg	
	Plastic Tube best ( White) per kg	
11	Plastic Grafting tape (Japanese)	
12	Frit packing carton with tray	
13	Aluminum sheet per mtr.	
14	Plastic sheet different color per kg	
15	Plastic bag different sizes per kg	
16	PGI sheet per RFT.	
17	Sutli per kg	
18	Flexible pipe threaded heavy duty per mtr.	
	Flexible pipe without thread	
19	Plastic Seed container (1 kg & ½ kg)	
20	Plastic jar 10 kg cap.	
	- do – 5 kg cap.	

TENDER DOCUMENT FOR SUPPLY OF "STATIONERIES, FIELD SUPPLIES, PRINTER CARTRIDGES, PHOTOCOPY TONERS & COMPUTER ACCESSORIES, EXTENSION KITS, VEHICLE SPARE PARTS/REPAIR & MAINTENANCE" TO RDC BAJO

Sl no	Particulars	Rate (Nu.)
21	Weighing balance spring type potable 20kg	
	Weighing balance 100 kg capacity .Digital	
22	Weighing balance Nutrex type 20 kg max.	
23	Digital Weighing balance 0gm – 20 kg both on battery/ power	
24	Aluminum sheet per mtrs.	
25	HDPE pipe 16mm / ½	
	HDPE pipe 20 mm / ¾"	
	HDPE pipe 25 mm/ 1"	
26	Torch light chargeable	
27	Jute sheet , packing use per mtr	
28	Plain Mosquito net/meter	
29	Measuring Tape 30 mt./ 50 mtr.	
30	Modi thread	
31.	Butter paper for rapping fruits /Wax paper	

### Computer Accessories

SI No	Particulars	Rate (Nu.)
1.	Printer Cartridge for Laser jet 1100	
2.	Printer Cartridge for Laser jet 6L C3906F	
3.	Printer Cartridge for Laser jet 6P	
4.	Printer Cartridge for Laser jet 1300	
5.	Printer Cartridge for Hp Laser jet 2420	
6.	Printer Cartridge for Hp Laser jet P2015 DTN	
7.	Printer Cartridge for Nashutec Aficio BF-20	
8.	Printer Cartridge for Laser jet C41129x	
9.	Printer Cartridge for Laser Jet P1007	
10.	Printer Cartridge for Laser Jet P1005	
11.	Cartridge 92298A	
12.	Hp Laser jet Q7551A	
13.	Hp Laser jet Q7516A	
14.	Cartridge Hp 51645 Black	
15.	Cartridge Desk jet 51644 C, Y & M	
16.	Cartridge C-6578 Color	
17.	Cartridge Hp 51645 Black	
18.	Cartridge Hp C1823D	
19.	Cartridge Black BCI-6BK	
20.	Cartridge Black BCI-3eBK	
21.	Cartridge Yellow BCI-6Y	
22.	Cartridge Magenta BCI-6M	
23.	Cartridge Cyan BCI-6C	
24.	Cartridge K-C-9720 A	
25.	Cartridge C-9721 A	
26.	Cartridge Y-9722 A	
27.	Cartridge M- 9723 A	
28.	Cartridge Xerox Phaser 3117	
29.	DVD R Media	
30.	DVD RW Media	
31.	DVD DL Media	
32.	CD R Media	
33.	CD-RW Media	
34.	CD/DVD Storage box (150-200 CD/DVD capacity)	
35.	CD/DVD Storage Bag (150-200 CD/DVD capacity)	
36.	Thumb drive 4 GB/8 GB/16 GB/32 GB (Original)	
37.	Toner Photocopy WC 315/415/420-Xerox	
38.	Toner photocopy Nashutec 1805	

Sl No	Particulars	Rate (Nu.)
39.	Copy Cartridge 420 101R23	
40.	Fax Film KX-FA93	
41.	Fax roll	
42.	Plotting Paper bright Inject-hp	
43.	USB Cable 2.0 external for desktop	
44.	Transcend 320GB HDD (TS320GSJ25M)	
45.	Transcend 260GB HDD	
46.	Transcend 500GB HDD	
47.	Transcend 160GB HDD	
48.	Transcend 1TB HDD	
49.	D-Link DWA-130 Wireless N Network Adapter	
50.	DIR-615 Wireless N 300 Router	
51.	D-Link AirPlus G DI-524 Wireless Router	
52.	USB 2.0 Keyboard	
53.	USB 2.0 Mouse	
54.	80,160, 250, 500 IDE HDD (SATA)	
55.	40, 80,160 IDE HDD (PATA)	
56.	4-way Surge Arrestor	
57.	Multi Plug (2 in one-flat & round)	
58.	Lamp Unit for <b>ACER DLP Projector P1166</b>	
59.	Lamp Unit for <b>SHARP Projector AN-M20LP</b>	
60.	D-Link DES-1024D 24-port	
61.	160, 250 GB HDD for Laptops (SeaGate)	
62.	Telephone set (Panasonic)	
63.	Crimping Plier/Tool	
64.	RJ-45 connector	
65.	UTP Cable (CAT6)	
66.	Computer Dust Blower	
67.	17"/19" Computer TFT/LCD Monitor	
68.	External Multi-DVD Writer (USB 2.0)	

### Extension Kits (Uniform)

<b>Sl no</b>	<b>Particulars</b>	<b>Rate (Nu.)</b>
1.	Pants and Jacket for staff (Terry Cotton gray colour	
2.	Pants and shirt for Male farm attendants (Metti gray colour	
3.	Keera and Tego for Female farm attendants (Metti gray colour)	
4.	Gum Boot (Tarazen	
5.	Rain coat imported / different brands	
6.	Hi Tech Shoes	
7.	Sleeping Bags(down) -20° degree Celcius	
8	Sleeping mate (Good Quality)	
9	Ruck Sack 65 ltrs (Good Quality)	

<b>TOYOTA HILUX</b>		<b>LN 166</b>	<b>TATA Telco line</b>	<b>Labour charge</b>
<b>SI No</b>	<b>Items</b>	<b>Rate (Nu.)</b>	<b>Rate (Nu.)</b>	<b>Rate (Nu.)</b>
<b>A</b>	<b>ENGINE</b>			
1	Air cleaner element			
2	Filter bleeding screw			
3	Cylinder head gasket			
4	Diesel filter (Primary)			
5	Diesel filter (Secondary)			
6	Engine mounting ser (2pes)			
7	Engine oil sump plug			
8	Fan			
9	Fan belt			
10	Feed pump repair kit			
11	Fl Pump repair kit			
12	Fuel filter			
13	Fuel pipe (Flexible with steel			
14	Oil filter			
15	Radiator assembly			
16	Radiator cap			
17	Raditor drain plug			
18	Radiator hose set			
19	Thermostat valve			
20	Water Pump repair kit			
21	Cap fuel filter			
22	Air filter			
23	Pump head			
<b>B</b>	<b>TRANSMISSION &amp; CLUTCH</b>			
1	Slave cylinder assembly			
2	Slave dy repair kit			
3	Clutch plate			
4	Clutch release bearing			
5	Pressure plate assembly			
6	Gear box top cover			
7	Gear lever lock			
8	Speedmeter cable			
9	Output shaft bearing			
10	Input shaft bearing			
11	Gear box mounting			
12	Sincornizer unit			
13	idler gear			
14	reverse gear			

SI No	Items	Rate (Nu.)	Rate (Nu.)	Rate (Nu.)
15	Gear box housing			
16	Clutch cable			
<b>C</b>	<b>PROPELERSHAFT &amp; FINAL DRIVE</b>			
1	Centre bearing			
2	Cross bearing			
3	Greasing nipple			
4	Sleeve joint dust cover			
5	Wheel bearing check nut			
6	Wheel bearing inner -Front			
7	wheel bearing inner - Rear			
8	Wheel bearing oil seal (Inner-Front)			
9	Wheel bearing oil seal (Inner-Rear)			
10	Wheel bearing oil seal (Outer-Front)			
11	Wheel bearing oil seal (Outer-Rear)			
12	Wheel bearing outer - Front			
13	Wheel bearing outer - Rear			
14	Propeller shaft			
15	Propeller shaft yolk			
16	Crown gear			
17	Planetary gear			
18	Tail pinion oil seal			
19	Tail pinion bearing inner (NSK)			
20	tail pinion bearing outer (NSK)			
21	Tail Pinion bearing inner (koyo)			
22	Tail Pinion bearing outer (koyo)			
23	Ball joint lower			
24	Ball Joint upper			
<b>D</b>	<b>BRAKE</b>			
1	Wheel cly assembly (Front)			
2	Wheel clv assembly (Rear)			
3	Brake shoe set (Front)			
4	Brake shoe set (Rear)			
5	brake pad set (4pcs)			
6	Wheel dy, repair kit (Front)			
7	Wheel dy, repair kit(Rear)			
8	Master dy assmbly			
9	Master dy repair kit			
10	Brake disc front			
11	Brake pads set (Front)			
12	Disc brake kit			
13	Cable parking			
14	Brake bleeding nipple			

SI No	Items	Rate (Nu.)	Rate (Nu.)	Rate (Nu.)
<b>E</b>	<b>ELECTRICAL</b>			
1	Alternator assembly			
2	Alternator carbon brush			
3	Alternator condenser			
4	Alternator diode (+ve and -ve)assy			
5	Alternator and bearing			
6	Alternator IC regulator			
7	Alternator roto			
8	voltage regulator			
9	Back light assembly (Left)			
10	Back light assembly (Right)			
11	Battery			
12	Electric hone			
13	Ignition switch			
14	Glow plug (4pcs)			
15	Glow plug relay			
16	Fuel cutoff switch			
17	Head lamp Assembly (Left)			
18	Head lamp Assembly (Right)			
19	fog lamp RH			
20	Fog lamp LH			
21	Horn relay			
22	Horn high			
23	Horn low			
24	Fuse box assembly			
25	Junction box			
26	Self starter pinion gear (Bendex)			
27	Self starter yoke assembly			
28	Solenoid contact plate			
29	Starter motor armature			
30	Starter motor assembly			
31	Starter motor bearing			
32	Starter motor carbon brush			
33	Solenoid switch assembly			
34	Starter relay			
35	Clutch self starter			
36	Side indicator Left			
37	Side indicator right			
38	PC circuit			
39	Rectifier holder (alternator)			
40	wire harness set (Front)			
41	wire harness set (Rear)			

SI No	Items	Rate (Nu.)	Rate (Nu.)	Rate (Nu.)
<b>F</b>	<b>STEERING</b>			
1	King pin bush			
2	Kingpin			
3	Kingpin bearing set			
4	Sleering gear box bearing			
5	Sleering gear box assy			
6	Sleering gear box repair kit			
7	Tie rod end			
8	Tie rod assembly			
9	Kunckle arm			
10	Pit man arm sub assy			
11	Drag link kit			
12	Kunckle oil seal fun			
13	Sleering knuckle arm			
<b>G</b>	<b>SUSPENSION PARTS</b>			
1	main leaf spring			
2	1&2nd leaf			
3	3 & 4th leaf			
4	Spring bush set			
5	Front leaf spring set			
6	Rear leaf spring set			
7	Leaf spring pad (upper & lower)			
8	Leaf spring 'U' bolt (set of 2pcs)			
9	Suspension arm			
10	Shackle pin			
11	Front shock obsorber set (2pcs)			
12	Rear shock obsorber set (2pcs)			
13	Shock obsorber bush set			
14	Stabilizer arm			
15	Stabilizer arm bush			
16	Chasis mounting			
17	Gearbox mounting			
18	Gearbox housing			
<b>H</b>	<b>MISCELLANEOUS</b>			
1	Boaret lock (Rubber)			
2	Wiper blace			
3	Wiper blace assembly			
4	mirror RH			
5	mirror LH			
6	Wiper motor			
7	Cable bonet			
8	pel valance FR. Bumper			

TENDER DOCUMENT FOR SUPPLY OF "STATIONERIES, FIELD SUPPLIES, PRINTER CARTRIDGES, PHOTOCOPY TONERS & COMPUTER ACCESSORIES, EXTENSION KITS, VEHICLE SPARE PARTS/REPAIR & MAINTENANCE" TO RDC BAJO

9	Windshield			
10	Pandle door			
11	Seat belt set			
12	Silincer box assy			
13	Bumper assy front			
14	Bumper assy Rear			
15	Speedometer assembly			
16	Speedometer cable			
17	Indicator blub 12v			
18	Backlight bulb 12v			
19	Head light bulb 12v			
20	Door lock			
21	Mud guard			
22	Fander front			
23	fander rear			
<b>I</b>	<b>TYRE/ MRF/CEAT/HANDKOCK/ FALCON (New Tyre)</b>			
1	7.00 x16)			
2	7.50 x 16 (NewTyre)			
3	Tractor Tyre(New front)			
4	Tractor Tyre(New rear)			
5	Tube 7.00 x 16			
7	Tube 7.50 x 16			
8	Tractor tube_(Rear)			
9	Tractor tube_(Front)			
10	Resoling charges 700 x 16			
11	Resoling charge 750 x 16			